



NOTIFICATION OF ANNUAL GENERAL MEETING

To: All Members and Associate Members
Leiston Community Land Trust

Dear Member and Supporter,

Notification of the Annual General Meeting to be held on Tuesday, 8 December 2020 at 6.30pm.

Due to COVID-19 restrictions we are not able to hold a face-to-face meeting, therefore this year's AGM will be held via Zoom, with the option of joining us by internet or phone. Please note that this meeting will be recorded. To register your attendance, please email leistonclt@outlook.com. If you do not have internet access, please call **07311 878605*** to register your attendance, leaving your name & address details. We will forward details of how to join the meeting, it is a simple process and full instructions will be provided on receipt of your registration request.

Copies of the Accounts, Annual Reports and associated papers will be available on our website to view or download and print via this link: <https://leistonclt.co.uk/annual-general-meeting/>. All papers will be discussed at the meeting, however, should you require a copy to be posted to you because you do not have internet access, please contact us on the above phone number.

As a Member you are entitled to vote at the AGM. As an Associate Member, you are most welcome to attend but we regret that you are unable to vote. A copy of the Agenda for the evening is attached and as you will see this will give the opportunity to hear about the latest progress on the regeneration of the town centre. If you have any questions, it would be helpful if you could let us know prior to the meeting so that we can ensure the Trustees are able to respond appropriately.

If you are unable to attend the meeting, you have the option of appointing a proxy who will be able to vote on your behalf. If you wish to exercise this option, please provide details of your proxy so that we can advise them how to join the meeting.

If you require any further information about the meeting, please do not hesitate to contact us. Thank you for your support to date and we look forward to welcoming you to the AGM on 8 December.

Sammy Betson

Chair, Leiston Community Land Trust

22 November 2020

*Please note, this number is for messages only