



**Leiston Community Land Trust
Minutes of the Annual General Meeting
Year April 2019 to March 2020
Held on Tuesday, 8 December 2020 at 6.30 pm
via Zoom due to the COVID-19 pandemic restrictions**

Trustees present	Sammy Betson (Chair) Bing Boast Maria Chapman-Beer Andrew Crisp Philip Edwards	Lesley Hill Selena Levermore Simon Merrett Russ Rainger (Deputy) Denise Rainger (Minutes)
Apologies	James Florance	
Members	See separate list	
Apologies	Mr & Mrs M Laskey	

The meeting began with a showing of the video from the new website.

1. Mrs Sammy Betson (SBE) welcomed Members and gave an outline of the evening's proceedings and an explanation of the voting process. The attendees were reminded that the meeting would be recorded. There were no objections, therefore this was enabled.
2. The Annual General Meeting was formally opened.
3. Minutes of the Annual General Meeting held on 10 December 2019

The minutes of the previous meeting had been posted on the Leiston CLT website and taken as being read.

There were no matters arising from the minutes.

Mrs Lesley Hill (LHI) proposed that the minutes be approved and accepted. This was seconded by Mrs Selena Levermore (SLE)

Using the online voting system, this was accepted by the members.

4. Chair's report

The Chair's report had been posted on the Leiston CLT website and taken as being read.



SBE introduced the Trustees to the meeting and then gave a brief overview of her report.

5. Secretary's report

The Secretary's report had been posted on the Leiston CLT website and presented by SBE. The report was noted.

6. Financial matters

Apologies had been received from Jim Florance (JFL), therefore Philip Edwards (PED) gave a statement on financial matters. The full report had been posted on the Leiston CLT website and taken as read.

- a. To approve the April 2020 Financial Report
This was proposed by PED and seconded by Russ Rainger (RRA).
The voting approved the Financial Report
- b. Resolution: The Membership agrees that a full audit is not required for the year 2019-2020 accounts.
This was proposed by PED and Seconded by Simon Merrett (SME).
The voting agreed with this resolution.
- c. Nomination for external examination of accounts
It was proposed that CRASL should be appointed to examine the account. This was proposed by PED and seconded by Phil Levermore.
The voting accepted this proposal.

7. At this point SBE stepped down as Chair of the Trustees and handed proceedings over to RRA.

- a. Retirement – Tony Cooper
RRA explained that Mr Cooper had decided to step down as a Trustee for the Leiston CLT, due to pressure of work but would continue to support it in his role as District Councillor. RRA thank him for his contribution and continued support.
- b. Retirement in Rotation – Jim Florance
Jim is moving away from Leiston and JFL felt he would be unable to continue as a Trustee. He has been central in liaising with the United Church on the project so far, and his expertise will be very much missed by the Board. We thank him for his valued input and wish him and Mrs Florance a very happy retirement.



- c. Retirement – Mrs Sammy Betson
SBE has been the central figure in the development of the Leiston CLT and has been the driving force in creating contacts and partnerships that has enabled the project to reach its current position. A change in personal circumstances has necessitated the need to move to the west of the country. RRA thanked her for progressing the development of the Trust, her determination and tenacity will be deeply missed by the Board and wished her and her family all the very best for the future and hoped to invite her to a ribbon cutting ceremony in the not-too-distant future.

- d. Nomination of Trustees

Bing Boast (BBO) introduced Mrs Selena Levermore is a Town Councillor and has been co-opted to the Board as a representative of Leiston Town Council. SLE brings a wealth of local knowledge and is currently working on a scheme to develop a cycling and sustainable transport policy for the town and surrounding areas. This nomination was proposed by BBO and seconded by Angela Skelcher.

Following a recent Trustee recruitment drive, two new Trustees had been co-opted to the Board. This is their nomination to become formal members of the Trustee Board.

SME introduced Mrs Maria Chapman-Bear. Although Maria lives in Aldringham, she does utilise the shops and facilities available in Leiston. Maria brings a wealth of relevant experience to the Trust and is looking forward to supporting the projects going forward. This nomination is proposed by SME and seconded by BBO.

SME then introduced Andrew Crisp. Andrew is a Leiston resident of many years. Andrew too brings a wealth of relevant experience and is keen to support the Leiston CLT in the community. This nomination is proposed by SME and seconded by PED.

The results of the vote showed all three had a clear majority.

8. RRA explained the variance in the Leiston CLT's financial year-end and the date of the Annual General Meeting. He proposed to formalise the date of the Financial Year as April to March and to ratify this by moving the Annual General Meeting to an earlier date in the year, nearer to the end of the Financial Year. This resolution is proposed by RRA and seconded by PED.

Voting carried this resolution.

9. SME gave a report on the progress of Leiston CLT since April 2020 and the current vision for 2021. A copy of this report is available on the website.



This completed the business of the formal meeting. RRA thanked the Trustees and Members for their participation and then asked if there were any questions.

Anthony Agar asked if there was one thing that participants could take from the meeting, what would it be?

SBE answered 'sign up more members' It is important that we have as many members as possible, it helps tremendously with credibility when making applications for funding and it also demonstrates support for the project from the community.

There were no further questions tabled, RRA thanked participants again, wishing them a merry Christmas and a healthy New Year.

DRAFT