



**Leiston Community Land Trust  
Minutes of Annual General Meeting  
Year April 2020 to March 2021  
held on Tuesday, 20 July 2021 at 7.30pm  
at the Community Centre, King George's Avenue, Leiston**

<b>Trustees Present</b>	Russ Rainger (Chair) Bing Boast Maria Chapman-Beer Andrew Crisp	Philip Edwards Lesley Hill Selena Levermore Simon Merrett
		Denise Rainger (Minutes)

**Members & Associates**    See separate list

**Apologies**                    Peter Douglass

A record of attendees was taken, and 30 members were in attendance.

1.    **Welcome**

Russ Rainger welcomed Members and gave an outline of the evening's proceedings.

2.    **Annual General Meeting**

The Annual General Meeting was formally opened. RR introduced the Trustees

3.    **Minutes of the previous Annual General Meeting**

The minutes of the Annual General Meeting held on 8 December 2020 had been posted on the Leiston CLT website and taken as being read.

There were no matters arising or issues raised from the minutes.

Lesley Hill proposed that the minutes be approved and accepted. This was seconded by Selena Levermore.

The minutes were accepted by the Members present.

4.    **Chair's report**

RR read The Chair's Report that had been posted on the Leiston CLT website. He explained the change of date in order to present the audited accounts within



a better timescale. He also wished to record his thanks to Mrs Sammy Betson who had retired as the previous Chair and moved away from the area.

**5. The Secretary's report**

DR read the Secretary's report that had been posted on the Leiston CLT website. The report was noted.

**6. Financial Matters**

a) The report and accounts for the year to 31 March 2021 had been posted on the Leiston CLT website and taken as read. Philip Edwards gave an overview of the financial position and was pleased to report that the majority of funding for the Church Square had been raised.

PE proposed that the Financial Report be approved. This was seconded by Bing Boast and agreed by the Members present

b) PE recommended that CRASL be nominated for the external examination of the accounts for the year to 31 March 2022. This was seconded by Andrew Crisp and agreed by the Members present.

RR thanked PE for the tremendous work he has undertaken in completing and submitting applications for funding grants and awards.

**7. Election of Trustees**

RR explained that Trustees are appointed on a three-year term and stand-down on a rotational basis prior to being re-elected. This year it was the turn of Simon Merrett to stand-down. Having confirmed that he was willing to re-stand, Maria Chapman-Bier nominated him for re-election and this was seconded by Philip Edwards. It was agreed by the Members present.

On behalf of the Trustees and Members, RR thanked SM for his considerable contribution to Leiston CLT.

**8. Update on progress**

SM gave a briefing on the design and progress of the Church Square, indicating that funding was now in place to be able to start and anticipated this to be at the end of August/beginning of September. He thanked all the stakeholders for their co-operation and support to the project.

This completed the business of the formal meeting. RR thanked the Trustees and Members for their participation and asked if there were any questions.



Q1. Will the Doctor's Surgery be moving to a more central location within the town as part of the regeneration?

LH answered as a member of the Surgery's Patient Liaison Committee;

There are no plans to relocate, the previous Management team had indicated a wish to relocate to a more central location but were no longer at the practice. In fact, the Surgery is undergoing a refurbishment and utilising space to provide more consulting rooms.

There were no further questions raised, RR thanked all participants and the informal meeting ended.